

**OTTERY ST MARY TOWN COUNCIL**

Council Offices, The Old Convent, 8 Broad Street,  
Ottery St Mary. Devon EX11 1BZ  
Tel: 01404 812252

E-mail: [clerk@otterystmary-tc.gov.uk](mailto:clerk@otterystmary-tc.gov.uk)

Web Site: [www.otterystmary-tc.gov.uk](http://www.otterystmary-tc.gov.uk)



27 March 2025

Dear Councillors

I hereby give you notice that the **Planning meeting** of **OTTERY ST MARY TOWN COUNCIL** will be held at **19:00** on **Tuesday April 1st 2025**, at **Ottery St. Mary Town Council (8 Broad Street, Ottery St. Mary, Devon, EX11 1BZ)**.

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

Jane Bushby  
Ottery St Mary Town Council Admin

**INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:**

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Mayor/Chair to prompt you.
2. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
3. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor/Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor/Chair may approve an exception to this request in special circumstances

[TableOfContents]

The table of contents will be written to this page in the final PDF

## AGENDA

### **P/25/04/01 Apologies for Absence**

To receive apologies for absence

### **P/25/04/02 Declarations and Disclosable Pecuniary Interests**

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

### **P/25/04/03 Admission to Meetings**

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

### **P/25/04/04 Reports, Correspondence and Items referred to the Committee**

### **P/25/04/05 Minutes**

To receive the Minutes of the Meeting of the Town Council of 17th March 2025 and to approve the signing of the Minutes by the Chair as a correct record

### **P/25/04/06 Planning Decisions Received**

<a href="#"><u>25/0166/TRE</u></a>	<a href="#"><u>4 Hayne Close Tipton St John Devon EX10 0BA</u></a>	<b><u>APPROVAL WITH CONDITIONS</u></b>
<a href="#"><u>25/0070/COU</u></a>	<a href="#"><u>91 Mill Street Ottery St Mary EX11 1AJ</u></a>	<b><u>APPROVAL WITH CONDITIONS</u></b>
<a href="#"><u>25/0079/FUL</u></a>	<a href="#"><u>9 Barton Rise Tipton St John Sidmouth EX10 0FF</u></a>	<b>APPROVED</b>

### **P/25/04/07 Public Participation**

To assist with the smooth running of the meeting, the Chair will allow members of the public present to submit questions/comments relating to items on the agenda for consideration prior to the application being heard. Individual contributions will be limited to 3 minutes. Where there is a group of objectors or supporters for an application, a spokesperson should be appointed to speak on behalf of the group. The Chair will invite the member of public to speak, after the application has been introduced.

**P/25/04/08 To consider and determine observations on the following Planning Applications:**

Reference	Applicant	Details
1)	<a href="#">25/0077/FUL</a>	Mr Matthew Twigg The creation of a new wildlife pond <b>Ware View, OSM, EX11 1PJ</b>
2)	<a href="#">25/0410/FUL</a>	Mr Ben Smith Conversion of an agricultural building to two dwellings and associated landscaping, and the demolition of agricultural buildings <b>Halls Farm, Metcombe, OSM, EX11 1SS</b>
3)	<a href="#">25/0566/FUL</a>	Stuart Biggers Installation of air source heat pump to front of property <b>4 Cadhay Close, Cadhay Lane, OSM, EX11 1WH</b>
4)	<a href="#">25/0250/FUL</a>	Richard Lock Construction of single storey building comprising of changing rooms and toilets <b>Ottery St Mary Cricket Club, Strawberry Lane, Salston, EX11 1RG</b>
5)	<a href="#">25/0631/TCA</a>	Dr John Ackroyd T1: Yew - crown to achieve a 1.5m clearance from the roof of both the garage to the east and the house to the west, making target pruning cuts of up to 45mm; sympathetic overall crown reduction, removing up to, but not exceeding, 1m from branch ends, making pruning cuts of up to 25mm. <b>1 Paternoster Row, OSM, EX11 1DP</b>
6)	<a href="#">25/0602/FUL</a>	Mr & Mrs Dommett Single storey rear extension to replace existing lean to extensions <b>19 Shutes Mead, OSM, EX11 1EE</b>
7)	<a href="#">25/0580/PDQ</a>	Mr Olliff Proposed change of use from 1 no. agricultural building to 7 no. dwelling houses (use class 3) <b>The Poultry Barn, Green Lane, Feniton, EX14 3BR</b>
8)	<a href="#">25/0609/PDQ</a>	Mr Rupert Thistlewayte Prior approval for the change of use of 2no. agricultural buildings into 3no. residential dwelling and associated operation development to enable the buildings to function as dwellinghouses <b>Land West Of Cadhay Lane Ottery St Mary</b>

**P/25/04/09 To receive Councillors' questions relating to Planning Matters**

**P/25/04/10 Date of the next meeting: TBC**