

## OTTERY ST MARY TOWN COUNCIL

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12 February 2025

Dear Councillors

I hereby give you notice that the **ELDC Committee Meeting [In-person]** of **OTTERY ST MARY TOWN COUNCIL** will be held at **17:00 on Monday, February 17, 2025**, at **Ottery St. Mary Town Council**.

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

*Kerry Kennell*

Town Clerk

### **INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:**

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday, February 17, 2025**. This will be read out under public participation for members to consider.
2. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chair to prompt you.
3. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Chair may approve an exception to this request in special circumstances

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## AGENDA

### **ELDC/25/02/01 Apologies for Absence**

To receive apologies for absence

### **ELDC/25/02/02 Declarations and Disclosable Pecuniary Interests**

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

### **ELDC/25/02/03 Admission to Meetings**

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

### **ELDC/25/02/04 Public Participation**

To allow members of the public present to submit questions/comments for consideration  
Individual contributions will be limited to 3 minutes

### **ELDC/25/02/05 Minutes**

To receive the Minutes of the Meeting of the Environment, Local Development and Commerce Committee of 20th January 2025 (*minute refs ELDC25/01/01 - ELDC25/01/18*) and 27th January 2025 (*minute refs ELDC25/01/19 - ELDC25/01/28*) and to approve the signing of the Minutes by the Chair as a correct record

#### **COMMON.Reports:**

[2025-01-20 - ELDC Committee meeting \[In-person\] - Minutes.pdf](#)

[2025-01-29 - ELDC Committee \[In-person\] - Minutes.pdf](#)

### **ELDC/25/02/06 Coast and Country East Devon Project**

- A. To consider information provided by Ignyte
- B. To receive an update from the traders association in relation to the project
- C. To review the quote from Glide to deliver the remaining Visit Ottery leaflets  
To consider whether the Council wishes to renew their contract with Ignyte from 1 April 2025

**ELDC/25/02/07 To receive an update regarding the Ottery Public Consultation and agree the next steps**

**ELDC/25/02/08 To agree the next steps with regards to updating the A5 Visit Ottery leaflet and large town maps**

**ELDC/25/02/09 To receive an update regarding becoming a Coach Friendly Town**

**ELDC/25/02/10 To receive an update regarding the setting of a minimum standard for shopfronts within the town**

**ELDC/25/02/11 To receive an update from the Emergency Plan Working Group**

**ELDC/25/02/12** To receive an update regarding the possibility of EV charging points at the Station Hub

**ELDC/25/02/13** To receive an update regarding regarding the proposed planting strategy and to agree next steps (if appropriate)

**ELDC/25/02/14** To note any specific correspondence received  
To consider email received regarding width of the pavements in the town centre

**ELDC/25/02/15** To receive any further recommendations from Members

**ELDC/25/02/16** To receive Councillors questions

**ELDC/25/02/17** Date of the next meeting: TBC  
Reports & Appendix 1