

OTTERY ST MARY TOWN COUNCIL

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15 January 2025

Dear Councillors

I hereby give you notice that the **ELDC Committee meeting [In-person]** of **OTTERY ST MARY TOWN COUNCIL** will be held at **17:00 on Monday, January 20, 2025**, at **Ottery St. Mary Town Council, 8 Broad Street, Ottery St Mary, EX11 1BZ.**

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

Kerry Kennell

Town Clerk

INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Monday, January 20, 2025**. This will be read out under public participation for members to consider.
2. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chair to prompt you.
3. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor/Chair may approve an exception to this request in special circumstances

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AGENDA

ELDC/25/01/01 Apologies for Absence

To receive apologies for absence

ELDC/25/01/02 Declarations and Disclosable Pecuniary Interests

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

ELDC/25/01/03 Admission to Meetings

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

ELDC/25/01/04 Public Participation

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

ELDC/25/01/05 Minutes

To receive the Minutes of the Meeting of the Environment, Local Development and Commerce Committee of 19th November 2024 (*minute refs ELDC24/11/01 - ELDC24/11/18*) and to approve the signing of the Minutes by the Mayor as a correct record

COMMON.Reports:

[2024-11-19 - ELDC Committee Meeting \[In-person\] - Minutes.pdf](#)

ELDC/25/01/06 To review report from Callidus and make recommendations as appropriate

ELDC/25/01/07 Coast and Country East Devon Project

- A. To consider information provided by Ignyte
- B. To receive an update from the traders association in relation to the project
- C. To review the [Glide Distribution report](#)
- D. To consider running another Glide campaign
- E. To consider the next steps in relation to the project

ELDC/25/01/08 To receive an update regarding becoming a Coach Friendly Town

ELDC/25/01/09 To review the Shop Front Grant scheme policy and consider timescales for when the scheme should be run again

COMMON.Reports:

[Shop Front Fund Policy.pdf](#)

ELDC/25/01/10 Consideration of setting a minimum standard for shopfronts within the town

ELDC/25/01/11 To receive an update from the Emergency Plan Working Group

ELDC/25/01/12 To receive an update regarding the possibility of EV charging points at Sainsburys, EDDC car parks at the Station Hub

COMMON.Reports:

[EV Charging Points.pdf](#)

ELDC/25/01/13 To agree the next steps regarding the creation of a new Neighbourhood Plan for the parish

ELDC/25/01/14 To receive an update regarding regarding the proposed planting strategy and to agree next steps (if appropriate)

ELDC/25/01/15 To note any specific correspondence received
To consider email received regarding width of the pavements in the town centre

ELDC/25/01/16 To receive any further recommendations from Members

ELDC/25/01/17 To receive Councillors questions

ELDC/25/01/18 Date of the next meeting: TBC
Reports & Appendix 1