



Ottery St Mary Town Council

Minutes of the ORDINARY MEETING OF Full Council Meeting held on **Monday 02 September 2024** at **19:00**. The meeting was held in the **Tipton St John Community Hall**

Present: Cllrs Richard Grainger (Mayor), Dean Stewart (Deputy Mayor), Peter Faithfull, Richard Copus, Vicky Johns, Nick Sneller, Matt Williamson
In Attendance: Kerry Kennell, Town Clerk and four members of the public
Minute Taker: Kerry Kennell, Town Clerk

C/24/09/01 APOLOGIES FOR ABSENCE

To receive apologies for absence

Cllrs Aherne, Green and Lucas and DCC Cllr Bailey.

C/24/09/02 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Johns	No interest declared.
Cllr Stewart	No interest declared.
Cllr Williamson	No interest declared.
Cllr Copus	No interest declared.
Cllr Sneller	No interest declared.
Cllr Faithfull	No interest declared.
Cllr Grainger	No interest declared.

C/24/09/03 ADMISSION TO MEETINGS

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

There is none.

C/24/09/04 PUBLIC PARTICIPATION

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

There was none.

C/24/09/05 MINUTES

Chair's initials _____

To receive the Minutes of the Meeting of the Town Council of 5th August 2024 (*minute refs C/24/08/01-C/24/08/19*) and the Extraordinary Meeting of the Town Council of 6th August 2024 (*minute refs C/24/08/20 - C/24/08/26*) and to approve the signing of the Minutes by the Mayor as a correct record

The minutes of 5th August 2024 and 6th August 2024 were reviewed and signed as a true record of the meetings by the Chair.

C/24/09/06 TO RECEIVE REPORTS FROM THE EDDC AND DCC COUNCILLORS

(if any)

EDDC Cllr Faithfull has sent a written report. Cllr Faithfull will clarify the amount of CIL money available and what it can be used for.

EDDC Cllr Johns sent a written report.

DCC Cllr Bailey has sent a written report. Cllr Bailey has asked that a formal agenda item is included on the Children’s Scrutiny meeting on 16th September as the situation regarding Tipton St John school has not appeared on an agenda at DCC for many years. The Council pass on their thanks to DCC Cllr Bailey for highlighting this issue.

C/24/09/07 PLANNING COMMITTEE

To note the Minutes of the 12th August 2024 (*minute refs P24/08/01-P24/08/10*)

The minutes of 12th August were noted.

C/24/09/08 TO CONSIDER AND DETERMINE OBSERVATIONS ON THE FOLLOWING PLANNING APPLICATIONS:

Reference	Applicant	Details
24/1613/FUL	Angela Williams Oak View East Hill Ottery St Mary EX11 1QH	Proposed single storey extension
The Council support this application. <i>Cllr Faithfull abstained</i>		
24/1646/TCA	Mr Henry Mock Coleridge Pre School Playgroup Jesu Street Ottery St Mary EX11 1EU	Elder (T1) - Total removal.
The Council support this application but would ask if there is any possibility of another suitable tree being planted in the close vicinity. <i>Cllrs Faithfull and Stewart abstained</i>		

C/24/09/09 ENVIRONMENT, LOCAL DEVELOPMENT AND COMMERCE COMMITTEE

To note the Minutes of the 19th August 2024 (*minute refs ELDC/24/08/01- ELDC/24/08/18*)

The minutes of 19th August 2024 were noted.

Chair’s initials _____

C/24/09/10 OPERATIONS COMMITTEE

To note the Minutes of the 27th August 2024 (*minute refs O/24/08/01- O24/08/16*)

The minutes of 27th August were noted.

C/24/09/10.1 TO CONSIDER (AND APPROVE IF APPROPRIATE) RECOMMENDATIONS FROM THE COMMITTEE

There were no recommendations from the meeting.

C/24/09/11 FINANCIAL MATTERS

To consider and approve the August 2024 Receipts and Payments and Reconciliation reports

It was **RESOLVED** to approve the August 2024 Receipts and Payments and Reconciliation reports. It was noted that there will be a Finance Committee meeting later in September to review the mid-year budget figures.

C/24/09/12 CONFIRMATION OF DECISIONS MADE UNDER THE SCHEME OF DELEGATION

Cllrs Grainger, Stewart and Green gave delegated authority for the Clerk to write to EDDC Cllrs Faithfull, Johns and Collins to urge them to work together to lobby all the key decision makers at EDDC on behalf of Ottery and look to gain a commitment that Ottery will be high on the priority list for allocation of the unallocated S106 funds. Cllrs Faithfull and Johns have agreed to meet with the Council regarding this.

C/24/09/13 TO GIVE CONSIDERATION TO THE UPDATE REGARDING THE COLERIDGE BRIDGE AND TO MAKE DECISIONS (AS APPROPRIATE)

DCC Cllr Bailey has written to the Environment Agency to urge them to review the situation with the bridge to enable work to be carried out to protect the bridge. Emphasise how dangerous it is for children walking along the main road. It was **RESOLVED** that the Council will send a letter to the Environment Agency and Richard Foord, MP supporting what has been flagged by Cllr Bailey. DCC are prepared to fund the repair of the bridge. It was **AGREED** that this issue needs to be given priority as it impacts all members of the parish, particularly the children and young people going to and from school.

C/24/09/14 TO RECEIVE AN UPDATE FROM THE GOVERNOR PUBLIC CONSULTATION TO TRANSFER TIPTON ST JOHN C OF E PRIMARY SCHOOL TO A BRAND NEW SCHOOL BUILDING AT THORNE FARM, OTTERY ST MAR

There is no update but this will remain an agenda item until a decision is made.

C/24/09/15 TO NOTE UPDATE RECEIVED FROM EDDC ON THE PRODUCTION OF EAST DEVON DISTRICT COUNCIL'S NEW LOCAL PLAN

It was **AGREED** that the Council will be represented at this meeting by Cllr Grainger and EDDC Cllrs Faithfull and Johns. It was **AGREED** that an Extraordinary Full Council meeting will be arranged to discuss the proposed sites prior to the EDDC Strategic Planning Meeting on

Chair's initials _____

23 September where the sites will be discussed. It was noted there is a need for more affordable/social housing.

C/24/09/16 TO RECEIVE AN UPDATE REGARDING EDDC PLANS TO UPDATE THE LAND OF CANAAN PLAY PARK AND CAR PARK AND TO AGREE NEXT STEPS (AS APPROPRIATE)

EDDC have said they will clear the waterway at the Land of Canaan. EDDC will be resurfacing the car park, remarking the spaces and will reinstate two coach parking spaces. It was AGREED that the Clerk will ask EDDC why they did not advise the Town Council that they were carrying a consultation on the play park and will ask if they approached the schools and pre-schools? EDDC have advised it would be easier if the Council considered taking out a lease if they wish to develop a particular area. It was AGREED this will remain on the Full Council agenda.

Cllr Copus left the meeting

C/24/09/17 TO CONSIDER PEOPLE AND PLACE MENTORING PROGRAMME FOR 2025 AND MAKE DECISIONS AS APPROPRIATE

It was **RESOLVED** that Cllr Aherne will be registered for the People and Place Mentoring Programme for 2025

C/24/09/18 TO CONSIDER OTTERY ST MARY - NO WAITING AT ANY TIME PROPOSED AMENDMENT ORDER 6158 AND MAKE COMMENTS AS APPROPRIATE

It was **RESOLVED** that the Council support the proposed amendment order.

C/24/09/19 TO CONSIDER THE BEST WAY OF MAKING AVAILABLE THE HISTORICAL INFORMATION RELATING TO THE COUNCIL OVER THE PAST FIFTY YEARS

The Heritage Society have kindly offered to digitalise historical information relating to the Council over the past 50 years. The Council are grateful to the Heritage Society for their kind offer. Cllr Faithfull is liaising with ex-councillors regarding the event.

C/24/09/20 TO CONSIDER REPORT FROM THE MAYOR

The Mayor highlighted the importance of the Council holding an Extraordinary Meeting to discuss a proposed development at Strawberry Lane. The Mayor attended the Chanters House Classics Car Show which was an extraordinary event with over 525 exhibits. The Mayor and the Town Clerk met with Francis Pullman, the Chair of West Hill Parish Council and the Clerk, Anne Oliver.

C/24/09/21 TO CONSIDER REPORT FROM THE TOWN CLERK

The Clerk asked who is available to cover the Council table at the Food and Families Festival on 14th September.

C/24/09/22 TO NOTE ANY SPECIFIC CORRESPONDENCE RECEIVED

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An email was discussed from a member of the Gerway Action Group. It states that the Secretary of State does not consider the proposed development as environmentally sensitive. Cllr Johns would like to know how the Planning Inspectorate makes the decision whether an appeal goes to hearing rather than by written consultation. Members of the Gerway Action Group have met with Richard Foord, MP.

An update has been received from PlayZone to say once they receive the survey results they will review them and instruct Edge, the Framework Management Consultants, who will be in contact with the Council to move the project forward. They expect to receive the survey results by the end of this week.

C/24/09/23 TO NOTE ANY REPORTS PREVIOUSLY E-MAILED BY COUNCILLORS OF MEETINGS ATTENDED

There were none.

C/24/09/24 COUNCILLORS QUESTIONS ON COUNCILLORS BUSINESS

Cllr Faithfull asked whether all tables and Gazebos are being used by the Food and Families Festival.

Cllr Johns is waiting for the new Neighbourhood Highways Officer to start regarding the parking in Pig Lane.

A decision is expected shortly following the 20mph consultation.

It was noted that the Council hope to hold their next consultation event mid-October.

C/24/09/25 DATE OF THE NEXT MEETING: MONDAY 7 OCTOBER 2024

Reports & Appendix 1

Meeting concluded at 20.25

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