

OTTERY ST MARY TOWN COUNCIL

Council Offices, The Old Convent, 8 Broad Street,
Ottery St Mary. Devon EX11 1BZ

Tel: 01404 812252

E-mail: clerk@otterystmary-tc.gov.uk

Web Site: www.otterystmary-tc.gov.uk



28 August 2024

Dear Councillors

I hereby give you notice that the **Full Council Meeting** of **OTTERY ST MARY TOWN COUNCIL** will be held at **19:00 on Monday, September 2, 2024**, at **Tipton St John Community Hall**.

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

Kerry Kennell

Town Clerk

INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Friday, August 30, 2024**. This will be read out under public participation for members to consider.
2. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Mayor to prompt you.
3. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor may approve an exception to this request in special circumstances

Table of contents

02/09/2024 19:00 - 21:30

C/24/09/01 - Apologies for Absence	4
C/24/09/02 - Declaratons and Disclosable Pecuniary Interests	4
C/24/09/03 - Admission to Meetings	4
C/24/09/04 - Public Participation	4
C/2409/05 - Minutes	4
C/24/09/06 - To receive Reports from the EDDC and DCC Councillors	4
C/24/09/07 - anning Committee	4
C/24/09/08 - To consider and determine observations on the following Planning Applications:	4
C/2	5
4/09/09 - Environment, Local Development and Commerce Committee	5
C/24/0/10 - Operations Committee	5
C/24/09/11 - Financial Matters	5
C/24/09/12 - Confirmation of decisions made under the Scheme of Delegation	5
/09/14 - To re to a brand new school building at Thorne Farm, Ottery St Mar	5
9/15- To note update received from EDDC on the production of Eocal Plan	5
/09/16 Land of Canaan play park and car park and to agree next steps (as appropriate)	5
C/24/09/17 People and Place Mentoring Programme for 2025 and make decisions as appropriate	5
/24/09/18 - To consider Ottery St Mary - No Waiting Aake comments as appropriate	5
C/24/09/20 - To consider Report from the Mayor	5
C/24/09/21 - To consider Report from the Town Clerk	5
4/09/22 - To note any specific correspondence received	6

C/24/09/23 - To note any reports previously e-mailed by Councillors of Meetings attended **6**

C/24/09/24 - Councillors Questions on Councillors Business **6**

AGENDA

C/24/09/01 Apologies for Absence

To receive apologies for absence

C/24/09/02 Declarations and Disclosable Pecuniary Interests

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

C/24/09/03 Admission to Meetings

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

C/24/09/04 Public Participation

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

C/24/09/05 Minutes

To receive the Minutes of the Meeting of the Town Council of 5th August 2024 (*minute refs C/24/08/01-C/24/08/19*) and the Extraordinary Meeting of the Town Council of 6th August 2024 (*minute refs C/24/08/20 - C/24/08/26*) and to approve the signing of the Minutes by the Mayor as a correct record

COMMON.Reports:

[2024-08-05 - Full Council Meeting - Minutes.pdf](#)

[2024-08-06 - Extraordinary Council meeting to discuss proposals at Land at ~.pdf](#)

C/24/09/06 To receive Reports from the EDDC and DCC Councillors

(if any)

C/24/09/07 Planning Committee

To note the Minutes of the 12th August 2024 (*minute refs P24/08/01-P24/08/10*)

COMMON.Reports:

[2024-08-12 - Planning meeting - Draft Minutes.pdf](#)

C/24/09/08 To consider and determine observations on the following Planning Applications:

Reference	Applicant	Details
24/1613/FUL	Angela Williams Oak View East Hill Ottery St Mary EX11 1QH	Proposed single storey extension
24/1646/TCA	Mr Henry Mock Coleridge Pre School Playgroup Jesu Street Ottery St Mary EX11 1EU	Elder (T1) - Total removal.

C/24/09/09 Environment, Local Development and Commerce Committee

To note the Minutes of the 19th August 2024 (*minute refs ELDC/24/08/01- ELDC/24/08/18*)

COMMON.Reports:

[2024-08-19 - ELDC Committee Meeting - Minutes.pdf](#)

C/24/09/10 Operations Committee

To note the Minutes of the 27th August 2024 (*minute refs O/24/08/01- O24/08/16*)

C/24/09/10.1 To consider (and approve if appropriate) recommendations from the Committee

C/24/09/11 Financial Matters

To consider and approve the August 2024 Receipts and Payments and Reconciliation reports

C/24/09/12 Confirmation of decisions made under the Scheme of Delegation

Cllrs Grainger, Stewart and Green gave delegated authority for the Clerk to write to EDDC Cllrs Faithfull, Johns and Collins to urge them to work together to lobby all the key decision makers at EDDC on behalf of Ottery and look to gain a commitment that Ottery will be high on the priority list for allocation of unallocated S106 funds

C/24/09/13 To give consideration to the update regarding the Coleridge Bridge and to make decisions (as appropriate)

C/24/09/14 To receive an update from the Governor Public Consultation to transfer Tipton St John C of E Primary School to a brand new school building at Thorne Farm, Ottery St Mar

[Governor Public Consultation](#)

C/24/09/15 To note update received from EDDC on the production of East Devon District Council's new Local Plan

C/24/09/16 To receive an update regarding EDDC plans to update the Land of Canaan play park and car park and to agree next steps (as appropriate)

C/24/09/17 To consider People and Place Mentoring Programme for 2025 and make decisions as appropriate

C/24/09/18 To consider Ottery St Mary - No Waiting At Any Time PROPOSED Amendment Order 6158 and make comments as appropriate

C/24/09/19 To consider the best way of making available the historical information relating to the Council over the past fifty years

C/24/09/20 To consider Report from the Mayor

C/24/09/21 To consider Report from the Town Clerk

C/24/09/22 To note any specific correspondence received

C/24/09/23 To note any reports previously e-mailed by Councillors of Meetings attended

C/24/09/24 Councillors Questions on Councillors Business

C/24/09/25 Date of the next meeting: Monday 7 October 2024
Reports & Appendix 1