

OTTERY ST MARY TOWN COUNCIL

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10 July 2024

Dear Councillors

I hereby give you notice that the **ELDC Committee Meeting** of **OTTERY ST MARY TOWN COUNCIL** will be held at **17:00 on Monday, July 15, 2024**, at **Ottery St. Mary Town Council (8 Broad Street, Ottery St. Mary, Devon, EX11 1BZ)**.

All members are hereby summoned to consider the matters detailed on the agenda below.

Yours faithfully

Kerry Kennell

Town Clerk

INFORMATION FOR MEMBERS OF THE PUBLIC/PRESS:

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

1. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by **12 noon Friday, July 12, 2024**. This will be read out under public participation for members to consider.
2. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Mayor/Chair to prompt you.
3. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

Note: Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Mayor/Chair has the power to control public recording and/or reporting so it does not disrupt the meeting

Mobile Phones, Pagers and Similar Devices – All persons attending this meeting are required to turn off Mobile Phones, Pagers and Similar Devices. The Mayor/Chair may approve an exception to this request in special circumstances

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AGENDA

1 Apologies for Absence

To receive apologies for absence

2 Declarations and Disclosable Pecuniary Interests

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

3 Admission to Meetings

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

4 Public Participation

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

5 Minutes

To receive the Minutes of the Meeting of the Environment, Local Development and Commerce Committee of 10th June 2024 (*minute refs ELDC24/06/01 - ELDC24/06/17*) and to approve the signing of the Minutes by the Mayor as a correct record

COMMON.Reports:

[2024-06-10 - ELDC Committee Meeting - Minutes \(1\).pdf](#)

6 To review the final Quick Wins report and agree next steps

COMMON.Reports:

[23118 Ottery St Mary - Improving Public Spaces.pdf](#)

7 Coast and Country East Devon Project

- A. To note update from Ignyte
- B. To receive an update regarding the parish guide
- C. To receive an update from the traders association in relation to the project
- D. To confirm the formation of a Tourism Action Group (TAG)
- E. To progress Tourist Information points within the town
- F. To discuss creation of larger town maps

8 To receive an update regarding becoming a Coach Friendly Town

COMMON.Reports:

[Fwd Coach Tourism in East Devon.msg](#)

9 To receive an update from the Emergency Plan Working Group

10 To receive an update following meeting with Bloom in Ottery

- 11 To investigate the installation of EV charging points at Sainsburys, EDDC car parks and the Station Hub**
- 12 To agree tender for the creation of a new Neighbourhood Plan**
- 13 To consider actions to improve the consistency of appearance in town including consideration of implementing a minimum standard of buildings, shop fronts and homes within the town**
- 14 To note any specific correspondence received**
- 15 To receive any further recommendations from Members**
- 16 To receive Councillors questions**
- 17 Date of the next meeting: 19th August 2024**
Reports & Appendix 1