



Ottery St Mary Town Council

Minutes of the ORDINARY MEETING OF Planning meeting held on **Monday 10 June 2024** at **18:35**. The meeting was held in the **Council offices**.

In Attendance: Ottery St Mary Town Council Admin, Cllrs John Green, Matt Williamson, Richard Grainger, Richard Copus and (Vice Chair) Vicky Johns (Chair)

Minute Taker: Ottery St Mary Town Council Admin, Jane Bushby

1 APOLOGIES FOR ABSENCE

Apologies received from Cllrs Stewart, Ahern

2 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Vicky Johns	No declaration
Cllr Richard Copus	No declaration
Cllr Richard Grainger	No declaration
Cllr John Green	No declaration
Cllr Matt Williamson	App 24/0706 Halls – Affects NRI

3 ADMISSION TO MEETINGS

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

4 REPORTS, CORRESPONDENCE AND ITEMS REFERRED TO THE COMMITTEE

There were none

5 MINUTES

To receive the Minutes of the Meeting of the Town Council of 21st May 2024 and to approve the signing of the Minutes by the Chair as a correct record.

The minutes were approved and signed by the Chair as a correct record

Chair's initials _____

6 PLANNING DECISIONS RECEIVED

24/0706/PDQ	Halls Farm, Higher Metcombe, OSM, EX11 1SS	PRIOR
APPROVAL REFUSED		
24/0707/PDQ	Halls Farm, Higher Metcombe, OSM, EX11 1SS	PRIOR
APPROVAL REFUSED		
24/0708/PDQ	Halls Farm, Higher Metcombe, OSM, EX11 1SS	PRIOR
APPROVAL REFUSED		
24/0605/FUL	Clapperentale Farm, Escot Park, OSM, EX11 1LU	REFUSED
24/0731/FUL	11 Kennaway Road, OSM, EX11 1TF	APPROVAL
WITH CONDITIONS		
24/0731/FUL	Bank End, Tipton St John, OSM, EX11 1AW	APPROVAL
WITH CONDITIONS		
24/0832/FUL	10 Higher Ridgeway, OSM, EX11 1TH	APPROVAL
WITH CONDITIONS		

7 PUBLIC PARTICIPATION

To assist with the smooth running of the meeting, the Chair will allow members of the public present to submit questions/comments relating to items on the agenda for consideration prior to the application being heard. Individual contributions will be limited to 3 minutes. Where there is a group of objectors or supporters for an application, a spokesperson should be appointed to speak on behalf of the group. The Chair will invite the member of public to speak, after the application has been introduced.

8 TO CONSIDER AND DETERMINE OBSERVATIONS ON THE FOLLOWING PLANNING APPLICATIONS:

Reference	Applicant	Details
1) 24/0728/FUL	Amy and Jamie Wood	Demolition of garage, construction of side and rear extension. 5 Orchard Close, OSM, EX11 1HT
Town Council Comments: The Town Council support this application on the basis that swift boxes/bricks are installed and rain water is harvested. The Town Council are however, concerned with the loss of a parking space in a small cul-de-sac.		
2) 24/0998/LBC	Mr David Armour	Proposed roof refurbishment, first floor study gallery with roof window, partial roof and wall insulation, replacement doors and windows and external render replacement. Deblins Brook Farm, Sandgate Lane, Wiggaton, OSM, EX11 1PX
Town Council Comments: The Town Council do not support this application. Evidence has not been provided to show that all repair options for the windows and doors have been exhausted.		

Chair's initials _____

If the windows are beyond repair, the prototype should be inspected by the conservation officer. The Town Council are concerned that the window is a double glazed unit. The Town Council are also concerned with the number of changes being proposed.

3)	24/0230/LBC	Mr Ben Smith	Introduce a French drain to the front and sides of the building. Infill brick gateway to front garden wall. Replace 4no. timber windows at ground floor on North Elevation (rear) with double glazed timber windows and 1no. on west elevation. Rebuild 1no. chimney stack and install new chimney pot on west elevation and install new chimney pot on east elevation. Re-roof rear lean-to with galvanised steel roof sheeting and install 2no. rooflights on north elevation. Interior: Form new opening with door from living room to playroom snug. Halls Farm, Higher Metcombe, OSM, EX11 1SS
<p>Town Council Comments: The Town Council do not support this application. The application has not fully addressed the issues previously raised by the EDDC Planning Officer and the Historic England Officer.</p>			
4)	24/1054/FUL	Mr & Mrs Elston & Collinson	Proposed demolition of existing conservatory and construction of single storey rear extension. Garden Close, Yonder Street, OSM, EX11 1HH
<p>Town Council Comments: The Town Council support this application. We would actively encourage the harvesting of rain water.</p>			

9 TO RECEIVE COUNCILLORS' QUESTIONS RELATING TO PLANNING MATTERS

There were none.

10 DATE OF THE NEXT MEETING: TBC

Meeting concluded at 19.25 pm

Chair's initials _____

DRAFT

Chair's initials _____

DRAFT

Chair's initials _____