



Ottery St Mary Town Council

Minutes of the ORDINARY MEETING OF ELDC Committee Meeting held on **Monday 10 June 2024** at **17:00**. The meeting was held in the **Ottery St. Mary Town Council (8 Broad Street, Ottery St. Mary, Devon, EX11 1BZ)**

Present: Cllrs John Green (Chair), Stewart Lucas (Vice Chair), Richard Grainger, Dean Stewart, Matt Williamson

In Attendance: Kerry Kennell, Town Clerk, Joe Williams, Emma Grainger and two members of the public

Minute Taker: Kerry Kennell, Town Clerk

1 APOLOGIES FOR ABSENCE

To receive apologies for absence

Cllr Nick Sneller

2 DECLARATIONS AND DISCLOSABLE PECUNIARY INTERESTS

To receive Declarations of interest for items on the Agenda and receipt of requests for new Disclosable Pecuniary Interests (DPIs) dispensations for items on the Agenda

Cllr Green	No interests declared
Cllr Williamson	No interests declared
Cllr Stewart	No interests declared
Cllr Grainger	No interests declared
Cllr Lucas	No interests declared

3 ADMISSION TO MEETINGS

In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded

There were none.

4 PUBLIC PARTICIPATION

To allow members of the public present to submit questions/comments for consideration
Individual contributions will be limited to 3 minutes

Two members of the public are considering setting up an environmental group in Ottery to look at various issues including water testing. It was suggested that they speak to Eager

Chair's initials _____

Beavers. There are several groups within the parish who would welcome additional help and support including Bloom in Ottery.

5 MINUTES

To receive the Minutes of the Meeting of the Environment, Local Development and Commerce Committee of 29th April 2024 (*minute refs ELDC24/04/01 - ELDC24/04/12*) and to approve the signing of the Minutes by the Mayor as a correct record

The minutes were reviewed and signed as a true record of the meeting.

6 TO RECEIVE AN UPDATE REGARDING THE QUICK WINS TENDER BRIEF

An initial draft report has been sent through for comments from the ELDC Committee. All comments should be sent to the Clerk by Thursday 13th June. Once the report is published the next steps will need to be agreed and a decision made about when to hold a public consultation event.

7 COAST AND COUNTRY EAST DEVON PROJECT

- A. To consider information provided by Ignyte

The information from Ignyte was noted. Cllr Lucas asked why the visitottery URL is directed to Ottery Larder as this has been raised by a parishioner. It was confirmed that the URL is owned by a private individual who has chosen to divert the URL to the Ottery Larder. There is nothing the Council can do about this. It was AGREED that Ignyte will be asked why they didn't investigate purchasing the URL as part of the project.

- B. To receive an update regarding the production of the parish guide

The parish guide is with the printer and should be available shortly.

- C. To receive an update from the traders association in relation to the project

There is no update from the Traders Association. The Clerk has circulated the suggested hashtags to the association to maximise publicity on social media

- D. To confirm the formation of a Tourism Action Group (TAG)

It was **RESOLVED** that a TAG will be set up. The traders association will be asked to provide a representative and discussions will take place with Ignyte to agree a suitable representation of businesses in the parish.

- E. To progress Tourist Information points within the town

These will be progressed once the parish guide is available.

8 TO RECEIVE AN UPDATE REGARDING BECOMING A COACH FRIENDLY TOWN

Chair's initials _____

A draft form has been completed by Cllr Green. Cllr Green has identified that the Land of Canaan no longer has designated coach parking. EDDC Cllr Johns is investigating why this has been removed. It was noted that the church has disabled toilet facilities which will be included in the application. It was AGREED that the possibility of running electric shuttle buses between Otter Garden Centre and the town centre, improving signage and offering reduced parking fees for coaches will need to be considered.

9 TO RECEIVE AN UPDATE FROM THE EMERGENCY PLAN WORKING GROUP

Cllr Williamson gave an update and has attended a successful meeting in West Hill. The next step is to arrange a meeting with volunteers.

10 TO CONSIDER WHAT ACTION THE COUNCIL CAN TAKE TO PUT PRESSURE ON HIGHER LEVELS OF GOVERNMENT TO IMPROVE GREENER OPTIONS

There was a discussion regarding investigating the possibility of installing solar panels on Council properties

It was noted that EDDC are not providing fast charging points in the Land of Canaan carpark as the infrastructure cannot support this. It was noted that fast charging would not benefit residents but it would benefit visitors to the town.

It was **RESOLVED** that EDDC Cllrs should be asked whether they can provide solar charging points in the Land of Canaan as an alternative to the charging points they are installing in other towns.

It was discussed that the installation of solar charging points could make it easier for residents who do not have off street parking and would support the Councils declaration of a Climate Emergency.

It was **RECOMMENDED** that the Strategy Committee investigate the cost and benefit of installing solar panels on Council owned buildings, and of providing electricity points at The Station and Strawberry Lane. It was AGREED that the Full Council will be reminded about the commitment made by the Council and all current projects will be looked at to see whether any mitigating actions can be taken to reduce the environmental impact.

11 CONSIDERATION OF SIGNAGE ON PLANTERS AROUND THE PARISH

Signage on the planters is being looked at as part of the Quick Wins project. This will be looked at once the report has been published. The Clerk will reply to the Rotary Club to say the Council would welcome their support to look after the planter at Finnimore and will share the Council planting strategy with them.

It was AGREED that a meeting will be arranged with Bloom in Ottery in early July.

12 TO REVIEW THE SWOT ANALYSIS ON THE CREATION OF A NEW NEIGHBOURHOOD PLAN

The SWOT analysis was reviewed. It was noted that there is a discrepancy between what the officers and EDDC councillors are saying in relation to the creation of new Neighbourhood Plans due to the current position with the EDDC Local Plan.

It was RESOLVED that quotations are obtained to create a new Neighbourhood Plan for the parish.

13 TO CONSIDER COMMUNICATION FROM DCC NEIGHBOURHOOD HIGHWAYS OFFICER REGARDING LOCAL ASSET CAPITAL PROGRAMME 2025 AND TO MAKE RECOMMENDATIONS

It was AGREED this would be discussed at the Operations Committee Meeting. It was RECOMMENDED that consideration is made to the pavements within the conservation area.

14 TO NOTE ANY SPECIFIC CORRESPONDENCE RECEIVED

There was none.

15 TO RECEIVE ANY FURTHER RECOMMENDATIONS FROM MEMBERS

CLlr Stewart has a water butt which can be utilised by the Council.

The 20mph consultation results are being analysed by DCC and it is hoped that confirmation of when this will go ahead will be received shortly.

16 TO RECEIVE COUNCILLORS QUESTIONS

There were none.

17 DATE OF THE NEXT MEETING: 15TH JULY 2024

Reports & Appendix 1

Meeting concluded at 18:30

Chair's initials _____

Draft

Chair's initials _____